

Date: July 6, 2021

To: All Care Providers

From: Caroline Mayo
Program Director

Re: Safety Protocols for CTS Transport

Hello and welcome back! We are excited to see your familiar faces once again. I want to share with you some of our protocols we have in place prior to transporting your students.

Prior to reopening, we have mandated that ALL CTS drivers be vaccinated. Since the health order was lifted by Santa Clara Public Health on June 15, 2021, CTS drivers have the option to use a face covering/mask.

Please read the attached safety protocols CTS has in place for the safety of transporting your student.

PLEASE DO NOT SEND YOUR STUDENT IF HE/SHE IS DISPLAYING ANY SIGNS OF SYMPTOMS OF ILLNESS.

Examples are but not limited to the following: fever/temperature over 98.6, cough, runny nose, and shortness of breath, overall not feeling well.

To minimize the spread of COVID-19 these protocols MUST be implemented prior to your student entering the van:

- 1) CTS Driver will take the temperature of your student and record it upon arrival to your home.
- 2) Driver will request for your student to sanitize his/her hands prior to entering the van. Hand Sanitizer will be provided by the driver.
- 3) If the temperature registers over 98.6 degrees fahrenheit (*i.e. 98.7, 98.8, 98.9 degrees fahrenheit*) CTS driver will recheck the temperature a 2nd time. Should the 2nd temperature register more than 98.6 degrees fahrenheit, CTS will **NOT** transport students and will request for students to be evaluated by their PCP before returning back.
- 4) Please do **NOT** bribe or coerce the driver to change the temperature.

If we all do our part to continue to minimize the spread of COVID, we can continue to service your student and prevent another lengthy shut down.

Should you have any questions, please feel free to contact the office at 408-578-1280

Employee Signature